



Welcome!

Dear Patient,

In order to effectively evaluate you, we must receive all forms listed below 3 business days before your scheduled appointment.

1. Patient Demographics
2. PCP Release Form
3. Therapist Release Form
4. Hospital Release Form
5. HIPAA Form and Policy Acknowledgment
6. Adult Questionnaire
7. Adult Mental Health Screen
8. Copy of the front and back of insurance card

**If forms are dropped off in our office we are able to make a copy*

You may mail or fax the forms to us.

If these forms are not received in the **3 business day** window before your appointment, we reserve the right to reschedule your appointment.

We look forward to working with you in the weeks ahead.

Thank you for your detailed attention to this matter.

Sincerely,

The Clinicians at NECHM